



APPOINTING AUTHORITY

Directive 2 - 106

Date of Issue: July 2013 Amends/Cancels: G.O. 09-25

I. PURPOSE

The purpose of this Directive is to identify those within the Department of General Services Maryland Capitol Police (DGS-MCP) who have been granted full or limited Appointing Authority status.

II. POLICY

This Directive sets forth the appointing authority which is conferred on various positions within DGS-MCP.

III. PROCEDURE

Appointing Authority: The Chief of Police has been conferred full appointing authority privileges by the Secretary of General Services. These privileges include but are not limited to: appointing, terminating (with prior approval from the Secretary of General Services) and disciplining employees. This appointing authority shall include the authority to hear first step hearings emanating from the subordinates within the Department of General Services Maryland Capitol Police. The Chief of Police may confer any or all of those same appointing authority privileges to Deputy Chief and/or detachment commanders as determined necessary for operational efficiency. By authority of the Chief of Police Detachment Commanders are conferred appointing authority as it pertains to disciplining employees within their respective detachments as well as reviewing all civilian employee performance, planning, and evaluation program (PEP'S) and employee performance appraisal (EPA) system for sworn police officers. In addition the Chief of Police may confer full appointing authority to others in his absence.